



June 1, 2018@ 09h00

Champlain CCAC – 4200 Labelle St. Boardroom Suite 100

Agenda

WELCOME

In attendance: Jodi Powell jpowell@toh.ca – Champlain Regional Stroke Network, Tammy K – Vista Center, Suzanne McKenna – ABI Navigator, Darlene Kenny - Pathways, Wendy Muckle, Christie – Pathways Manager,

Regrets: Donna Quiggin, Katie Jacobson-Lang and Liane Boisvert, Kevin Barclay, Wendy Charbonneau, Judith Peak

Jama Watt, Regional Director, Champlain Community Support Network- The role of the CCSN

- Please see attached presentation.

Approval of Agenda: no additions

T. Kuchynski

1. **Approval of the minutes:** Mar 6, 2017

Approved.

T. Kuchynski

2. **System Navigator Report**

See attachment

S. McKenna

3. **LHIN Update**

Patsy presented a slideshow – see attached.

Patricia McNamara

4. **PABIN Update**

Suzanne presented this in her update. See Suzanne’s attached summary.

T. Kuchynski

5. **Strategic Priority Working Groups Update**

Supportive Housing

Wendy Muckle

John Howard Society/Inner City Health housing project opened – was targeting long term shelter users. Mixed men and women. 36 units. Not specific to ABI but some ABI clients did go. Location: Carruthers Ave. near the Parkway. Very nice building. Is almost full now. Has a high number of clients with severe addictions. Staff have been trained. Has 24 hour care.

6. **Old Business**

i. **Recruitment process for survivors on the Coalition** – need to still iron out what their role would be. The ABI Coalition is much about “information sharing”.

The Stroke Network is having similar conversations. **Jodi to share with us conversations they have had around this topic after her next meeting.**

Should we look at an “ad hoc” membership to be contacted when there is a topic in need of feedback from clients/families? We will continue to discuss.

ii. **New Application for Services** – working well. A lot of positives from staff and applicants. In June will be able to apply to Anger Management and Readjustment Group.

iii. **Implementation of the Moderate to Severe Traumatic Brain Injury Guidelines (braininjuryguidelines.org)** - completed questionnaire. Received report back. Now

need to figure out which areas are high priority and can be implemented first. Jodi offering her assistance due to her background in Trauma as an OT.

- iv. **iii. Review of Strategic Plan – Directions for the upcoming year** – discussion was initiated at our last meeting. Suggestions were to focus on Housing and Patient Advisory Council. We will continue to discuss Patient advisory Council. Housing is currently being looked at partly with the Transition Project as well as working on training for the Carruthers housing. However, there is a need to focus on housing for ABI survivors. Darlene agreed to organize another meeting for Housing – goal is September meeting.

7. New Business:

- **Frequency of meetings** – group agreed to stick with quarterly meetings. Look at encouraging members to either call in or via OTN. We can set up our future meetings with OTN as well. Tammy St-Jean has added OTN option for next meetings.

- 8. Member Updates: pathways** – looking at a possible move. Looking for west end of Ottawa. Looking for an admin assistant to cover a mat leave. Christie attended Hamilton Neuro -Rehab Conference – was excellent. Maybe Pathways/Robin Easy can present their client transition success at next year’s conference?
Working with family group in Renfrew around housing needs.

9.

Jodi – Stroke Network – hope to provide an update on their work on finding a patient advisory group at next meeting in Sept. Looking forward to learning from Coalition partners as go forward.
Have now launched a second Community Stroke Rehab program in Renfrew County – will bring a better update in the fall.

Patsy – Rehab Center – ONF (Ontario Neurotrauma Foundation) gave some funding for guideline implementation. Wanted to improve the written information given to patients at TRC. Patient-Oriented Discharge Summary (PODS) – it basically creates a 2 page, simple language summary for patients.

Also using a new electronic tool to help add to this summary. Summary called “My Care Guide”. Will say things like: came to hospital on this date.... Appointments they need to have after discharge.... Etc..

Also created quick reference/pictorial sheets for common diagnoses/conditions.

Rehab also has been open for therapy 7 days/week for past 6 months. Did not “see” more patients but did decrease avg length of stay by 11%. Lots of positive feedback from the patients. Now need to look at the affordability to keep this open.

Tammy K to share with the group a copy of the ONF application (can post to ABI Coalition Website)

Tammy K - Vista Center – Strategic Planning; is finally complete.

Relocation of Admin offices and Day Program: We continue to look for new space, we had a great location lined up, however the landlord at the last minute decided to rent it to an existing tenant

OHRS Consistent Data and Reporting: In an effort to improve reporting and data quality across CSS, a data quality working identified the need for the development of a reference tool to better support the consistent interpretation of OHRS Chapter 10, including ABI .

Regional Adult Day Program Committee: we have been working on developing standards for adult day programs across the Champlain LHIN. The draft has been completed. We are now working on developing consistent discharge codes

Clinical Practice Guideline Implementation: We completed the questionnaire, received our individual summary report, will now look into putting recommendations into practice

Brain Injury Awareness Day: We are putting the final touches on our 10th Annual Brain Injury Awareness Day. We have a student from the event planning program at Algonquin College who is doing most of the work. Our Keynote speaker is Kellylee Evans, a Juno winning artist who has had 2 ABI's.

Professional Boundaries Workshop: Organized this workshop to be given via webcast to all CSS's in the Champlain LHIN

Policy and Procedures: We are having our policy and procedure manual reviewed by HRdownloads to ensure compliance with legislation.

Social Media: have hired a consultant to help create our social media plan, as well as a workshop which was presented to all staff.

Website Accessibility: We had contacted Accessibility Professionals of Ontario to review our website and provide us with recommendations. This was to be completed by March 31, however we still did not have the report as of May 5, so we are now looking for someone else

LeaderShift LEADS Learning Series: Myself and another staff have been accepted into this program. It is a 5 day leadership training program offered through OCSA.

Indigenous Training: 5 staff took the Indigenous Cultural Safety Training program offered through the LHIN

Wendy Muckle – no significant update. Question: is everyone having to do CCPs for their clients? The LHIN has requested that Wendy's team document their careplans in the CCP so LHIN can collect this information. No one else present has been requested to do so. Wendy finds the CCP is not "complex" enough to cover the necessary information.

H&CC – Tammy – continue to struggle with human resource issues for PSWs – especially in rural areas. Agencies are working hard to recruit.

10. Late Submissions: none

11. Waitlists status – usually 30 clients waiting for TRC. At least 6 month wait.

Next meetings: Sept 7, 2018
Dec. 7, 2018

Adjournment